

**SOMERSET COUNTY BOARD OF CHOSEN FREEHOLDERS
AGENDA YEAR END CLOSE-OUT MEETING ON DECEMBER 17, 2019
AT 9:00 A.M.**

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT OF THE STATE OF NEW JERSEY ON JANUARY 13, 2019 ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED AS REQUIRED BY LAW

Additionally, this meeting is being digitally recorded and livestreamed on the Somerset County website.

PLEDGE OF ALLEGIANCE:

I would like to welcome everyone to the December 17, 2019 year end close out meeting of the Somerset County Board of Chosen Freeholders. This is a regular meeting and the items to be voted on have been discussed at a prior work session. Any action taken is for items previously reviewed by the Freeholder Board.

ROLL CALL:

**Freeholder Sooy
Freeholder Robinson
Freeholder Gallagher
Freeholder Deputy Director Walsh
Freeholder Director Levine**

APPOINTMENTS:

- Reappointing member of the Somerset County Improvement Authority, Michael J. Amorosa, five year term to expire 2-1-2025**
- Reappointing member of the Raritan Valley Community College Timothy Howes term to expire 10-31-2023**
- Appointing Debra Joren to the SC Library Commission to fill the unexpired term of Donald Rica who recently resigned term to expire 12-31-2022**
- Greg Canose, Bernardsville, Board of Social Services, unexpired term to expire 3-1-2022**

NEW ITEMS TO BE DISCUSSED:

Bill Cooper

- **Authorizing the execution of an Easement between the County of Somerset and New Jersey Department of Transportation across Lot 2 in Block 11 and Lot 1 in Block 12, Branchburg Township**
- **Resolution Authorizing A Memorandum of Understanding Between the Borough of Somerville and the County of Somerset**

Chief Apisa

- **Authorizing Extension of Commissary Contract JCC-0004-16 until February 29, 2020, revenue producing**
- **Contract Pharmacy Services, Warrington, PA, Furnish and Deliver Generic and Brand Name Drugs to the Somerset County Jail beginning on January 1, 2020, First year of a three-year contract not to exceed \$250,000.00, Availability of Funds Certificate to be executed by the Chief Financial Officer at the time each order is placed**

Paul McCall

- **Bayshore Recycling**

REPORTS:

PUBLIC:

CONSENT AGENDA

ALL MATTERS LISTED HEREUNDER ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED UPON IN ONE MOTION. ANY PERSON MAY REQUEST THAT AN ITEM BE REMOVED FOR SEPARATE CONSIDERATION.

APPROVAL OF MINUTES:

COMMUNICATIONS:

- 160. Debra L. Mendez, resigning as a member of the Board of Social Services effective December 5, 2019**
- 161. Steve Peter, County Clerk, notice of fees collected for October 2018 in the amount of \$2,626,011.47 of which \$577,360.80 is retained for the County for its own use.**

Letters of Appreciation

- 162. Sheryl L. Guss, Executive Director, PeopleCare Center for Nonprofits, thanking Freeholder Gallagher for the help offered during the recent water main break on Route 28/Union Avenue**
- 163. Jean Mazalewski, Hopatcong, NJ, commending Elizabeth Haluszczak for her help with a veterans benefit issue**

NEW BUSINESS

RESOLUTIONS/ORDINANCES:

ENGINEERING/PUBLIC WORKS – Brian G. Gallagher, Freeholder Liaison

- 19-1392 Approving Plans and Authorizing Receipt of Bids for Interior Alterations for the CAC and Grand Jury for Somerset County, Somerville, NJ**
- 19-1393 Approving Plans and Authorizing Receipt of Bids for 2019 Lord Stirling Stable Fence Project, 256 South Maple Avenue, Bernards Township, NJ**
- 19-1394 Approving Plans and Authorizing Receipt of Bids for Somerset County Courthouse Rooftop Air Handler Replacement, Somerville, NJ**
- 19-1395 Approving Plans and Authorizing Receipt of Bids for the Van Horne House Exterior Repairs Phase II, Bridgewater, NJ**

FINANCE – Patricia L. Walsh, Freeholder Liaison

19- Insertion of Special Item of Revenue into the 2019 Budget:

- 1396 State of New Jersey Department of Law and Public Safety State Body
Armor Replacement Fund – Jail..... \$ 10,320.34**
- 1397 State of New Jersey Department of Law and Public Safety State Body
Armor Replacement Fund - Prosecutor's Office..... \$ 4,948.53**
- 1398 State of New Jersey Department of Law and Public Safety State Body
Armor Replacement Fund – Sheriff..... \$ 5,620.01**
- 1399 State of New Jersey Department of State Complete Count
Commission (C3) county grant..... \$ 76,773.00**
- 1400 Rutgers University: UBHC Traumatic Loss Coalition (TLC)
grant.....\$ 12,967.06**

1401- VOID

MOTION TO ADOPT CONSENT AGENDA_____

SECOND_____

VOTE_____

REGULAR MEETING

NEW BUSINESS

AWARD OF CONTRACTS:

PROFESSIONAL SERVICES/EUS/COMPETITIVE CONTRACTS

- 19-1402 **Conner Strong & Buckelew, Camden, NJ, Consulting Services for Somerset County Employee Benefits Plans, First Year of Three Year Contract With A Possible, Additional Two (2) One Year Extensions, competitive contract not to exceed \$75,000.00, funds will encumbered from the 2020 budget**
- 19-1403 **Award of Contracts for Senior Services under Aging 2019-2021 Area Plan Contract, second year of three year contract, not to exceed \$1,232,542.00, Availability of Funds Certificate to be executed by the Chief Financial Officer at the time each order is placed**
- 19-1404 **Suplee, Clooney & Co. for Auditing and Accounting Services for 2020, funds will encumbered from the 2020 budget**
- 19-1405 **Pino Consulting, Inc. for Cost Allocation and Reporting Consultant Services for 2020, funds will be certified in the 2020 budget year**
- 19-1406 **Qualifying the List for Bond Counsel Services for 2020, funds will be certified at the time a contract is awarded**
- 19-1407 **Phoenix Advisors for Financial Advisor Services for 2020, for Financial Advisor Services for 2020**
- 19-1408 **Qualifying the List for Underwriting Services, funds will be certified at the time a contract is awarded**
- 19-1409 **Stires Associates, PA for a State Agriculture Development Committee (SADC) Farmland Preservation Program Survey of the Doyle Farm Property, Block 11, Lot 28 and Block 12, Lots 44 and 44.01, Hillsborough Township, NJ, not to exceed \$10,950.00, Open Space Funds**
- 19-1410 **Van Cleef Engineering for Green Acres Survey of the Knowlton Parcel, Block 8 Lot 7, Franklin Township, NJ, not to exceed \$7,450.00, Open Space Funds**
- 19-1411 **Approving Qualified Vendors for Various Professional Engineering and Related Services for Somerset County for the Year 2020**

ENGINEERING/PUBLIC WORKS – Brian G. Gallagher, Freeholder Liaison

- 19-1412** Authorizing Final Payment to Security Structures, Incorporated with a Final Project Cost of \$466,570.00 for the Duke Island Park Playground Improvements, Bridgewater, NJ
- 19-1413** Authorizing Change Order No.1 and Final Payment to JML Landscaping Inc. for Reconstruction of Colonial Park Perennial Garden, Block 512, Lot 9, Franklin Township, NJ, not to exceed \$1,851.36, Open Space Capital Funds
- 19-1414** Authorizing Change Order No.1 and Final Payment for Gabe Sganga, Incorporated for Somerset County Jail HVAC Upgrades, Somerville, NJ, not to exceed \$32,950.09
- 19-1415** Authorizing Change Order No.1 and Final Payment for Halecon Incorporated for Raritan River Greenway, Bikeway Duke Farms Connection, from Nevius Street Bridge to Duke Farms Gate, Hillsborough Township, NJ, decrease (\$-35,733.76)
- 19-1416** Authorizing Change Order No. 1 for Konkus Corporation for Replacement of County Bridge No. B0402, Wertsville Road and Bridge B0403, Montgomery Road, Township of Hillsborough, NJ, not to exceed \$99,211.98, County Capital Funds
- 19-1417** Authorizing Change Order No. 1 for Colonnelli Brothers, Inc. for Rehabilitation of County Bridge No. D0105, Great Road, Township of Montgomery, NJ, County Bridge No. E0304, Harlingen Road, Township of Montgomery, NJ and County Bridge No. H0812, Thompson Avenue, Township of Bridgewater, NJ, not to exceed \$74,449.00, County Capital Funds
- 19-1418** Authorizing Change Order No. 3 for Reivax Contracting Corporation for Reconstruction of Washington Valley Road, CR 616, from Chimney Rock Road, CR 525, to 700 Feet East of Eastbrook Road, Township of Bridgewater, NJ, not to exceed \$473,210.10, County Capital Funds

PURCHASING/AWARD OF CONTRACTS – Patricia L. Walsh, Freeholder Liaison

- 19-1419** Reject Bids for Rehabilitation of County Bridge No. D0904, Station Road, Branchburg Township, NJ
- 19-1420** VOID
- 19-1421** VOID

- 19-1422 VOID**
- 19-1423 Original Equipment Parts and Repairs, Heavy Duty Vehicles over 14,500 GVW, Co-op First Year of Two Year Contract, various vendors, please see page two of cover sheet for list, not to exceed \$30,000.00**
- 19-1424 Beyer Fleet, Morristown, NJ, authorizing utilization of the Educational Services Commission of NJ Cooperative Pricing System, for the Purchase of one (1) 2020 Chrysler Pacifica Touring FWD, not to exceed \$27,807.13, County Capital Funds**
- 19-1425 Beyer Fleet, Morristown, NJ, authorizing utilization of the Educational Services Commission of NJ Cooperative Pricing System, for the Purchase of three vehicles (3) 2020 Dodge Durango SXT AWD, not to exceed \$80,291.19, County Capital Funds**
- 19-1426 Krueger International, Green Bay WI, authorizing the State Contract purchase of 64 Versa Four Leg armless upholstered seat chairs with non-contracted fabric for the Warrenbrook Senior Center, not to exceed \$24,189.64, County Capital Funds**
- 19-1427 Whitsons' Food Services Corporation, Islandia, NY, for Senior Nutrition Meals, Second of Three Year Contract, availability of Funds Certificate to be executed by the Chief Financial Officer at the time each order is placed**
- 19-1428 SHI, Somerset, NJ, to expand the current Data Network Storage at both the IT Network room and the ESTA Coop site to store more Data, Images, Videos, etc. for divisions throughout the County, not to exceed \$82,212.00, County Capital Funds**
- 19-1429 Beyer Ford LLC, Morristown, NJ, authorizing Utilization of State Contract for the Purchase of One (1) 2020 Ford F250 SRW XL 4WD Supercab 164" WB w/8' Bed for the Public Health & Safety Division, not to exceed \$30,211.50, County Capital Funds**
- 19-1430 Somerset County Microwave Network from Electronic Service Solutions ESS, Nutley, NJ, authorizing the purchase and installation for a Proteus MX Microwave Backhaul solution for the South Ring of Somerset County to improve backhaul and stability of connectivity of the radio system, not to exceed \$758,996.82, County Capital Funds**
- 19-1431 Award a one year contract to 21 vendors with schedule of prices on file with the Deputy Clerk of the Board for Golf Course & Park Maintenance Materials, Cooperative Pricing System Bid, Open End contract availability of funds certificate to be executed by the Chief Financial Officer at the time of each order is placed**

- 19-1432 Award of contract, second year of two year contract to the following:
Option A: Primary - Challenger Fence, Inc., Paterson, NJ;
Secondary - Fox Fence Enterprises, Clifton, NJ;
Option B: Challenger Fence Inc., Paterson, NJ for Items 10-14; Fox Fence Enterprises, Clifton, NJ for Items 15-16, not to exceed \$10,000.00, Dedicated Trust Fund
- 19-1433 Adani Systems Inc., Conroe, TX, authorizing utilization of a State Contract to Purchase a Compass DV Dual View Full Body Security Screening System, not to exceed \$166,466.88, County Capital Funds
- 19-1434 Bob Barker Company, Fuquay-Varina, NC, ICS Jail Supplies Waco, TX, and Basic LTD, Lakewood, NJ, for Linens, Personal Care Products and Miscellaneous Supplies for the Somerset County Jail, First Year of a Two Year Contract, 4 bidders, availability of Funds Certificate to be executed by the Chief Financial Officer at the time each order is placed
- 19-1435 Direct Flooring, Flemington, NJ, authorizing a purchase utilizing ESCNJ 19/20-05, for the Removal and Replacement of Carpet & Cove base at Somerset County Transportation Trailer, not to exceed \$4,285.60
- 19-1436 Amending Resolution R19-1298 adopted November 26, 2019, to correct Account String for Authorizing a purchase utilizing ESCNJ 18/19-25 for the Purchase of Two (2) Commercial Toro Mowers

HUMAN SERVICES – Shanel Y. Robinson, Freeholder Liaison

- 19-1437 Authoring the extension of the TANF Initiative for Parents (TIP) and Transportation contract from the NJ State Department of Human Services, Division of Family Development accepted per R18-1130 on November 27, 2018 for the period of 1/1/19 through 12/31/20 and accepting additional funds of \$42,271.00 for a total contract amount of \$84,542.00
- 19-1438 Amending R19-961 to reflect updated breakdown of grant funds for contracts with Somerset County Board of Social Services, Hunterdon County Division of Social Services and Hunterdon County Educational Services Commission for the period of 7/1/19 - 6/30/20 in the total amount of \$642,015.00, No match required
- 19-1439 Authorize application for funding between the Corporation for National and Community Service and Somerset County to provide volunteer opportunities for Somerset County residents aged 55 and older for the period of April 1, 2020 to March 31, 2021, not to exceed \$55,566.00

- 19-1440** Authorize the continuation the Veteran Directed Home and Community Services Program with the Veterans Health Administration (VHA) and Administration on Community Living (ACL) for the period December 1, 2019 through December 31, 2022 with annual renewal
- 19-1441** Increase the County funds by \$943.00 to total county funds of \$5,602.00 for total contract of \$41,688.00 for Somerset County Office of Transportation, Assistance Transportation Contract, Bridgewater, NJ

FINANCE – Patricia L. Walsh, Freeholder Liaison

- 19-1442** Payment of Claims and Ratifying Payment of Claims \$ 11,851,296.00
- 19-1443** Authorizing issuance of payroll checks for the last half of December on December 23, 2019
- 19-1444** Cancellation of unused Trust Fund Account balances
- 19-1445** Transfer of Appropriations for 2019 Budget
- 19-1446** Amending certification of funds for previously awarded contract for Atlantic Salt, Lowell, MA, not to exceed \$300,000.00, Dedicated Trust Fund
- 19-1447** Approval to pay Confirming Order for FBI Leeda, Red Bank Vet, Bridgewater Pit, NJ State Toxicology, not to exceed \$2,559.63
- 19-1448** Approval to pay Confirming Order for 22 Century Technology, Somerset, NJ, not to exceed \$1,579.88
- 19-1449** Approval to pay Confirming Order for Colline Bros. Lock & Safe Co., LLC, Roselle Park, NJ, not to exceed \$1,469.40
- 19-1450** Approval to pay Confirming Order for National Association of Emergency Medical Technician, Clinton, MA (\$285.00) Trustees of the University of Pennsylvania, Philadelphia, PA (\$1,250.00), not to exceed \$1,535.00
- 19-1451** Approval to pay Confirming Order for:
 - Community VNA.... \$6,807.50
 - EMSL.... \$294.00
 - Bagelicious....\$183.75
 - Courthouse Sub Shop.... \$261.16
 - Just Subs.... \$243.16
 - Not to exceed, \$7,827.47

- 19-1452 Approval to pay Confirming Order to James Novak Saravia, North Plainfield, NJ, not to exceed \$110.00
- 19-1453 Approval to Pay Confirming Orders for services rendered for the Somerset County Jail - Somerset County Police Academy, Somerville, NJ - Three new supervisors attending an Essentials of Effective Supervision, not to exceed \$480.00

CERTIFICATION OF FUNDS FOR PREVIOUSLY AWARDED CONTRACTS

- Patricia L. Walsh, Freeholder Liaison

- 19-1454 Atlantic Salt, Lowell, MA, not to exceed \$400,000.00, Dedicated Funds
- 19-1455 22nd Century Technologies, Somerset, NJ, not to exceed \$21,000.00
- 19-1456 Whitson, Islandia, NY, not to exceed \$8,108.00
- 19-1457 Riggins, Inc., Vineland, NJ, not to exceed \$70,000.00
- 19-1458 ASL Interpreter Referral Services, Inc., Somerset, NJ, not to exceed \$981.23
- 19-1459 Systems Design Group, LLC, not to exceed \$2,317.53
- 19-1460 Spruce Industries, not to exceed \$645.00
- 19-1461 Ace Endico, Brewster, NY, approval of a reduction in funding for R19-854 dated July 23, 2019, not to exceed decrease (-\$18,961.00)

PURCHASING/AWARD OF CONTRACTS – Patricia L. Walsh, Freeholder Liaison

- 19-1462 Direct Flooring, Flemington, NJ, authorizing a purchase utilizing ESCNJ 19/20-05, for the Removal and Replacement of Flooring for Jurors' Restrooms located in Judge Ciccone's Courtroom, Somerville, not to exceed \$1,848.90

Added

- 19-1463** Authorizing the execution of an Easement between the County of Somerset and New Jersey Department of Transportation across Lot 2 in Block 11 and Lot 1 in Block 12, Branchburg Township
- 19-1464** Resolution Authorizing a Memorandum of Understanding Between the Borough of Somerville and the County of Somerset
- 19-1465** Authorizing execution of certain documents in support of an application for a Grant with the State of New Jersey, Department of Environmental Protection, Green Acres Program
- 19-1466** Authorizing Extension of Commissary Contract JCC-0004-16 until February 29, 2020, revenue producing
- 19-1467** Contract Pharmacy Services, Warrington, PA, Furnish and Deliver Generic and Brand Name Drugs to the Somerset County Jail beginning on January 1, 2020, First year of a three-year contract not to exceed \$250,000.00, Availability of Funds Certificate to be executed by the Chief Financial Officer at the time each order is placed
- 19-1468** Reappointing Member of the Somerset County Improvement Authority