



# COUNTY OF SOMERSET

ISSUE DATE: 01/26/2012

## POSITIONS AVAILABLE LISTING

For Additional Information Contact

### DIVISION OF HUMAN RESOURCES

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HUMAN RESOURCES DIVISION

DEPARTMENT	POSITION DESCRIPTION	GRADE	SALARY RANGE	DATE OF ORIGINAL LISTING
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<b><u>PUBLIC SAFETY RADIO</u></b>	<b><u>Dispatcher II</u></b> Duties: Answers telephone calls for assistance via the 9-1-1 emergency phone number. Determines nature and priority code of emergency. Inputs information into computer terminal. Transmits information by radio to the appropriate emergency responder.  <i>Req.: High School diploma or equivalent. Valid NJ Drivers license. Effective telephone skills essential. Must pass the "CPR Certification", Emergency Medical Dispatch" and "Basic Telecommunicator" courses prior to the end of the one-year probationary period. Offer of employment contingent upon passing a written test, psychological test, interview process and criminal background check. Only applicants with a minimum of 3 years of experience in Emergency Dispatch Services including, police, fire, and or EMS will be considered. Knowledge of Somerset County Emergency Services preferable.</i>	<b><u>0003850534A</u></b>	<b>\$35,840</b>  (40 hours) N  Entry level position ~ Rotating Shifts	3/8/2011
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<b><u>PESS</u></b>	<b><u>Crisis Counselor I</u></b> Duties: Position responsible for screening clients for psychiatric hospitalization both voluntary and involuntary. Answers the crisis hotline and performs mobile outreach in the community; County jail; nursing facilities and other agencies. Provides on-call coverage for mobile outreach after hours, weekends and holidays. Completes all paperwork for each client screened. Participates in all team meetings.  <i>Req.: BA and/or Masters in Social Work, Psychology or related field. NJ State licensure strongly preferred. One year psychiatric experience preferably in an Acute care setting. NJ State license and screener certification a plus. Acceptance of employment contingent upon passing a criminal background check.</i>	<b><u>0006190442A</u></b>	14A  MIN <b>\$50,080</b> MID <b>\$62,600</b> MAX <b>\$75,120</b>  (40 hours) N  WEDNESDAY to SATURDAY: 9:30 PM TO 7:30 AM	1/26/2012    CLOSING DATE 2/9/2012
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<b><u>PESS</u></b>	<b><u>Part Time Crisis Worker</u></b> Duties: Provides psychiatric counseling for a 24 Hour hotline/walk-in center including, but not limited to, crisis intervention, assessment, referral, training, technical assistance, monitoring clients, etc. Perform mobile outreach with local police and provide suicide hotline coverage.  <i>Req.: Master's degree in psychology or related field/minimum of 1-year experience in psychiatric setting or a Bachelor's degree in psychology or related field w/minimum of 3 years experience in a crisis setting. NJ Division of Mental Health Services, Mental Health Screener Certification preferred. Acceptance of employment contingent upon passing a criminal background check and a pre-employment physical/drug screen.</i>	<b><u>0006197777Y</u></b>	AA      \$27.04 Hr.(19 Hours) Saturday & Sunday; Morning, afternoon & evening shifts available	8/28/2008
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DEPARTMENT	POSITION DESCRIPTION	GRADE	SALARY RANGE	DATE OF ORIGINAL LISTING
<b><u>HUMAN SERVICES</u></b>	<p><b><u>Early Intervention Program Psychiatrist PT</u></b>      <b><u>0006137777Y</u></b></p> <p>Duties: Position responsible for comprehensive bio-psycho-social assessments; including an assessment of individuals needs related to pharmacologic treatments. Crisis intervention and stabilization services; medication prescriptions; administration and education; short-term individual psychotherapy and family assistance for consumers with a diagnosed mental illness.</p> <p><i>Req.: Board Certified by the American Board of Psychiatry and Neurology (ABPN).</i></p>	AA	\$130.00 per hour	10/14/2011
<b><u>JAIL</u></b>	<p><b><u>Part Time Registered Nurse</u></b>      <b><u>0005207777Y</u></b></p> <p>Duties: Position is responsible for providing direct and indirect nursing care to the incarcerated population. Performs initial and ongoing assessments; initiates access and provides on going medical, dental, and mental health services. Performs a variety of comprehensive nursing functions: dispensing medication, chronic care clinics, treatments, referrals, and patient teaching, etc. Works closely with medical, dental, mental health, and custody staff.</p> <p><i>Req.: Valid State of New Jersey RN license, CPR and AED certification required. Must pass a background check and adhere to all security requirements within the jail setting.</i></p>	AA	\$42.50 Hr~ Mon. - Fri 7 am to 3 pm; \$45.00 Hr to \$53.00 Hr, evenings, midnights, weekends	8/14/2008
<b><u>WORKFORCE INVESTMENT BOARD</u></b>	<p><b><u>Part Time Program Coordinator II</u></b>      <b><u>0006207777Y</u></b></p> <p>Duties: Position provides staff support to the Director and Board of the Greater Raritan Workforce Investment region (Somerset and Hunterdon counties). Duties include planning and program development support to GRWIB committees, preparing communication materials for Director on workforce issues, development of web content for County website and marketing materials, preparation of documents, arranging presentations and coordinating materials to support GRWIB functions, including meetings minutes, planning sessions and annual reports. Position manages full process of at least 2 volunteer led GRWIB committees.</p> <p><i>Req.: BA or BS degree in Public Administration or related field (Social Work, Economic Development, Community Organization/Planning). Self-motivated team player with excellent verbal and written communication skills. Minimum 2 years experience working in a human services/public organization and leading volunteer teams. Ability to read, write and speak English sufficiently to perform the duties of the position. Strong organizational and program development skills are required. Proficient in MS Office Suite applications. Must possess a valid NJ driver's license. Ability to travel between Somerset and Hunterdon counties and Trenton required.</i></p>	AA	\$18.70 an hour ~ 20 hours per week ~ No benefits ~ Temporary position	12/22/2011